

Notification No. 208/2024



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

"A STATE UNIVERSITY ESTABLISHED BY GOVT. OF NCT OF DELHI"

SECTOR-16 C, DWARKA, NEW DELHI - 110078

Website: www.ipu.ac.in

F. No. IPU-7/ Academic/Offline Counselling/2024/ 794

Dated: 05/08/2024

SCHEDULE OF 2nd COUNSELLING/ADMISSION SESSION: 2024-25

B.Arch (Code-100) PROGRAMME: OFFLINE COUNSELLING

Venue of Counselling: Guru Gobind Singh Indraprastha University,
Sector 16 C, Dwarka, New Delhi-110078.

The candidates must read the complete schedule and ensure their presence

- All the candidates, whose names appeared in the Final merit list, displayed on 05.08.2024, on the University Website, shall report in person for 2nd Counselling for 'Verification of Documents' and Allotment of Seats' at the venue for counselling on the date and time mentioned below, as per their Category and Final Merit List. Details are as below:

| Date | Category of Candidates | Time |
|--|---|----------|
| 08.08.2024 | All the candidates appeared in Merit List seeking admission against seats reserved for Jammu & Kashmir Migrant | 9:30 AM |
| | <u>All CANDIDATES appeared in Merit List CLAIMING SEATS RESERVED FOR SUB-CATEGORY DEFENCE (PRIORITY-WISE I TO V)</u> | 09:45 AM |
| | All Candidates belonging to UR-DEF; SC-DEF and ST-DEF (Irrespective of Region – Delhi and Outside Delhi) All Candidates belonging to DOBC-DEF (Delhi Region Only) (Subject to availability of vacant seats) | |
| | <u>All CANDIDATES appeared in Merit List CLAIMING SEATS RESERVED FOR SUB-CATEGORY DEFENCE (PRIORITY-WISE VI TO IX)</u> | 10:15 AM |
| | All Candidates belonging to UR-DEF; SC-DEF and ST-DEF (Irrespective of Region – Delhi and Outside Delhi) All Candidates belonging to DOBC-DEF (Delhi Region Only) (Subject to availability of vacant seats) | |
| | <u>All CANDIDATES appeared in Merit List CLAIMING SEATS RESERVED FOR SUB-CATEGORY PWD (PH)</u> | 11:30 AM |
| | All Candidates belonging to UR-PWD; SC-PWD and ST-PWD (Irrespective of Region – Delhi and Outside Delhi) All Candidates belonging to DOBC-PWD (Delhi Region Only) (Subject to availability of vacant seats) | |
| <u>All CANDIDATES appeared in Merit List CLAIMING SEATS RESERVED AGAINST SC & ST Category (Delhi & Outside Delhi)</u> (Subject to availability of vacant seats) | 12:00 Noon | |
| <u>All CANDIDATES appeared in Merit List CLAIMING SEATS RESERVED AGAINST DOBC Category (Delhi Region Only)</u> (Subject to availability of vacant seats) | 12:30 PM | |

| Date | Category of Candidates | Time |
|------------|---|----------|
| | <u>All CANDIDATES appeared in Merit List CLAIMING SEATS RESERVED FOR CATEGORY EWS</u> All Candidates belonging to EWS (Irrespective of Region – Delhi and Outside Delhi) (Subject to availability of vacant seats) | 02:00 PM |
| 09.08.2024 | <u>All CANDIDATES appeared in Merit List CLAIMING SEATS RESERVED AGAINST GENERAL/UNRESERVED CATEGORY (DELHI & OUTSIDE DELHI)</u> (Subject to availability of vacant seats) | 10:00 AM |
| | <u>Open House</u> (Subject to availability of vacant seats) | 02:00 PM |

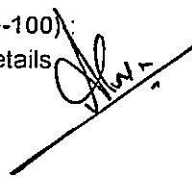
It is further clarified that the candidature for admission in pursuant to the Revised Merit list will be considered only against the remaining vacant seats at the time of allotment of Seats during counselling.

* Allotment on the horizontal Sub-Category seats shall be carried out as per the guide lines given in the following paras.

* The candidates claiming seats in any sub category shall have to produce the valid certificate for both the categories for claiming a seats e.g. a candidate claiming a seat belonging to SC-DEF shall have to produce valid certificate for SC category as well as Defence Category

Important:

- A candidate belonging to any sub-category is also eligible to secure admission in General / Unreserved Category of his/her respective Region, purely on the merit of CET.
 - The Defence and PWD reservation shall be in all categories in a horizontal manner. If the seats of these sub-categories (i.e. UR-DEF, SC-DEF, ST-DEF, UR-PWD, SC-PWD & ST-PWD remain vacant, they shall be reverted to the parent category during the 2nd Counselling.
 - The conversion of seats reserved for SC, ST to General Category shall be done only after the completion of 2nd counselling for the reserved categories and no such conversion will be allowed during the 1st counselling.
 - Allotment of Seats will stop as and when the seats get filled up.
1. Seat Allocation in Delhi and Outside Delhi Region
For clarification on Region i.e. Delhi or Outside Delhi, candidates may please refer to the Chapter 5: 'Seat Allocation', Part-A, Admission Brochure 2024-25.
 2. Reservation Policy
Candidates shall please refer to the Chapter 6: 'Reservation Policy', Part-A, Admission Brochure 2024-25.
 3. Eligibility Criteria for Programme- B.ARCH (CET Code-100):
Please refer UG Admission Brochure 2024-25 for more details



4. Offline Counselling Procedure

Candidates shall please refer to the Chapter 8: 'Offline Counselling Procedure' Part-A, Admission Brochure 2024-25.

5. Fee

Bank Draft(s) of Rs. 97000/- (Rs.96,000/- towards Seat Acceptance/Part Academic Fee plus Rs 1000/- (Non-Refundable) towards Counselling Participation Fee non refundable) is required at the time counselling in favour of Registrar, Guru Gobind Singh Indraprastha University, payable at Delhi. The candidate will write his name, date of admission, phone, address, mobile no, name of the programme, CET Rank and CET Roll Number on the back of the Bank Draft(s). Balance fee (if applicable) shall be paid by the candidate at the allotted institute.

Documents Required for Verification and Allotment of Seats (alongwith a set of photocopies):

- a) Four passport sized photographs
- b) Merit List 2024 (copy)
- c) NATA Admit Card 2024
- d) NATA Score Card 2024 (in original) 2024.
- e) Filled Admission verification form as per Appendix 6 of Part F of Admission Brochure 2024-25.
- f) Filled Preference sheet as per Appendix 11A of Part F of Admission Brochure 2024-25.
- g) Proof of date of birth (Secondary School Mark-sheet & Certificate) (Original and Photocopy)
- h) Mark-sheets / Certificates of qualifying examination:
The candidate will be required to bring the Original certificates/Mark-sheets of all the year wise or semester wise in original along with photocopy of Certificates/ Mark-sheets of qualifying examination.
- i) For Distance / Open Learning Cases:
In case of students who have passed the qualifying examination through distance / open education system of any recognized University / Board / Institution, the necessary documentary evidence related to location of his / her study centre i.e. study centre proof, certificate from the University imparting open / distance education certifying the location of the study centre to be submitted.
- j) Physical Fitness Certificate:
All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per format given in Performa of Medical Certificate in given in Part-F in Admission Brochure 2024-25 (As per Appendix 5).
- k) Result Awaited: candidates seeking admission as result awaited candidate must have to submit Appendix 4 of Part F of Admission Brochure 2024-2025.
- l) Reserved Category Certificate in addition to Appendix 10:
The candidates seeking admission under reserved categories, must have to mandatorily bring the entitled supporting certificate in his/her name. The Candidates for further details **must read Chapter 6 (Reservation Policy)** of respective Admission Brochure 2024-25.

In case the candidate is claiming the seat reserved for DSC/DST/OBC category then He/ She should have passed his/ her qualifying exam from Delhi School/College and must have SC/ST/OBC certificate issued by the Competent Authority of Govt. of NCT of Delhi only.



The Reservation for OBC category is applicable only in University School of Studies.

For Reservation in OBC Category :

For claiming reservation against OBC category in Delhi Region, candidates must have to bring "**OBC CERTIFICATE (DELHI)**" digitally signed and OBC Certificate issued to original residence of Delhi prior to 1993 belonging to the list of OBC castes in Delhi issued by Competent Authority of Delhi. The reservation will be available only in the University Schools of Studies and other Government Institutions. Students will be admitted in this category on the submission of a certificate to this effect from the Competent Authority of the Government of NCT of Delhi.

Certificate issued for "**Applying for appointment to Post under Govt. of India**" or issued by any other state government **will not be accepted under any circumstances**.

"OBC CERTIFICATE" issued by a Competent Authority of Delhi to an individual **on the basis of OBC Certificate of his/her parents from another state will not be accepted** for claiming a seat under OBC Category.

Reservation in OBC Category is not applicable for Master's Level and Postgraduate Diploma programmes. The non-creamy layer certificate should be issued after 31st March, 2024. It is mandatory to submit the Non-Creamy Layer Certificate issued after 31st March, 2024 for claiming Reservation against OBC Category.

For claiming reservation on a seat reserved for Defence Category, the candidate must have to bring the duly filled and signed Appendix 1 of Admission Brochure 2024-25 by the competent authority as mentioned in Admission Brochure 2024-2025.

Reserved Category Candidates who fail either to bring documents as per notified schedule or whose documents are not in order will forfeit his/her right for the reserved category claimed and will automatically be converted to General Category as per University rules.

All reservation category candidates who are seeking admission in reserved category in SC / ST / DEF / PWD/KM must bring their reservation certificate (the caste/category certificate should invariably be in the name of candidate himself/herself and not in favour of respective parents/ guardians) in original along with the self attested photocopy of the certificate for claiming seat against the reserved category.

- m) Conduct and Character Certificate in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted officer in Original, not more than 06 (six) months old.
 - n) There is no OBC and EWS seats in self financing and minority institute.
 - o) The required Certificate(s) for reserved categories / classes will be essential at the time of the counselling / admission and no provisional admission shall be admissible for want of caste/category certificate from the local competent authority. Further, the caste / category certificate should invariably be in the name of the candidate himself / herself and not in favour of respective parents / guardians.
6. It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfill all the conditions prescribed for admission. Before filling-up the verification slip at the time of verification of documents/counselling/allotment of seats, candidate should ensure that he/she fulfils all eligibility conditions as laid down in the respective Admission Brochure for the session 2024-25. If it is found at any stage during the entire period of the programme that the candidate does not fulfill the requisite eligibility conditions, his/her admission will be cancelled and also disciplinary action will be initiated against his/her and entire fee will also be forfeited.



7. Procedure for Second Counselling

1. Detailed Schedule of Second Counselling for all the programmes, depending upon the number of vacancies created on account of withdrawal(s)/any other reason(s), will be displayed on the University's Website. The Second Counselling for all the programmes will be tentatively held at the same venue. No separate communication will be sent in this regard. It may be noted that the classes for the Academic Session of the University shall start on 1st August, 2024.
2. The second counselling will commence from rank one onwards for all categories/programmes (for seats vacant) and the seats will be allotted strictly on the basis of merit of the candidates. Such candidates, who were absent in the First Counselling will also be permitted to attend the second counselling against the resultant vacancies.
3. Candidates who attended the first counselling and paid the counselling processing fee of Rs. 1000/- shall not be required to pay the counselling processing fee to participate in the 2nd counselling.
4. Candidates who did not attend the first counselling or did not pay the counselling processing fee of Rs. 1000/- shall be required to pay the counselling processing fee to participate in the 2nd counselling.
5. A candidate who fails to appear in person on the notified date and time for counselling, shall forfeit his/her claim for the seat which could be offered to him/her, had he/she been present on his/her turn.
6. A candidate who has taken admission in the 1st counselling but reports late on the scheduled date and programme, he may be considered by the admission officer for change of programme/institute for a seat available at that time, subject to the certificate by admission officer that there is no violation of rank on the seat being vacated by this candidate.
7. Candidates who got admission during First Counselling are also advised to attend Second Counselling if they wish to change the programme/institute on the basis of their merit against the available vacant seat(s).
8. The students who take admission in first counselling would be allowed to exercise the option to change the programme/institute in the second counselling, within the ambit of the programmes/institutes included in the specific CET Code after depositing an additional sum of Rs. 5,000/- in the form of a fresh Demand Draft in favour of Registrar, Guru Gobind Singh Indraprastha University payable at Delhi. However, this change of programme/institute will be allowed only if the candidate reports on the scheduled venue, date and time, or else he/she will not be allowed to exercise this option and shall forfeit the right of change of programme/institute for which the University will not be responsible. No change shall, however, be permitted for a programme for which a separate Entrance Test has been conducted by the University.
9. A candidate, who fails to exercise the option in person during Second Counselling, shall forfeit his/ her right for a vacant seat even if he or she had higher rank, for which the University will not be responsible.
10. The students having taken admission in second counselling would not be allowed to change the programme/institute in the subsequent days of 2nd Counselling. In the interest of the students, it is advised that they should carefully select the programme/institute before taking admission in the second counselling. Candidates once



enrolled in the University at the end of counselling will not be considered for admission through Management Quota.

11. The rest of the procedure for Second Counselling shall remain the same as followed during the first counselling.

12. Open House Counselling / spot counselling: Counselling on the Open Day will be held only if any seat(s) remains vacant after two rounds of counselling. The said seat(s) will be offered on that day to the qualified candidate(s) in order of merit. The seat(s) shall be offered to the qualified candidate(s) in order of merit irrespective of his/her Region provided he/she has reported for counselling on that day. A transfer fee of Rs. 5000/- shall have to be deposited by the candidate for change of seat, if already admitted in the programme of study of the concerned CET. The schedule of the open house counselling shall be notified with the 2nd counselling schedule or otherwise.

a) 15. De-reservation of unfilled Outside Delhi Quota Seats to Delhi Quota and Vice versa: In the Offline Counselling, Seats reserved for Outside Delhi Category will be converted to Delhi Category and Vice versa during the Open House Counselling (which will only be held if seats are vacant after 2nd round of counselling has been completed in the respective region).

8. Reporting: All the admitted candidates are directed to report in the respective colleges/Institutes till 13.08.2024 at 10.30 AM to 4.30 PM.

9. DATE AND TIME OF WITHDRAWAL OF ADMISSION

Last Date of Withdrawal is 14.08.2024 till 04:00 PM from B.Arch (Code-100) programme. The candidate must submit filled and signed appendixes 11, i.e., form for withdrawal of Admission of Part F of Admissions Brochure 2024-2025 in the Academic Branch, Administrative Block, Guru Gobind Singh Indraprastha University, Sector 16 C, Dwarka, New Delhi – 110078. A proper receipt for withdrawal will be issued in lieu thereof. It is once again informed that the request for withdrawal has to be made in the Academic Branch, GGSIPU only and in the prescribed format necessarily.

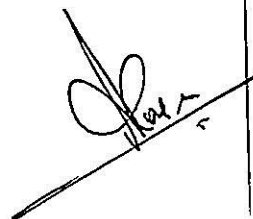
All the candidates who wish to participate in the Offline Counselling for admission in above mentioned Programme for Academic Session 2024-25 are advised in their own interest to visit the University website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in> for regular updates. Candidates are also advised to please refer Admission Brochure for Academic Session 2024-25 for more details.

10. Tentative Seat Matrix: Seat Matrix to be displayed at the time of Counselling.

Note:

1. The students, who have been admitted during 1st counselling, in any category, will not be allowed to change their category in the subsequent counselling.

(Prof. Udayan Ghose)
Director Incharge (Academic)



Copy to:-

1. Dean, USAP, GGSIPU, for kind information and needful.
2. Controller of Finance, GGSIPU, for kind information and needful.
3. Controller of Examinations, GGSIPU for kind information
4. Finance Officer, GGSIPU with the request to depute an official at the counselling venue for collection of Demand Drafts and verification of Admission Slips in this respect before the same are issued to the candidates.
5. PRO, GGSIPU with a request to display Counselling / Admission Schedule on the University's Notice Board (s).
6. In-charge, UITS, with the request to upload the schedule of Counselling on University's website.
7. NIC for uploading on <https://ipu.admisisonn.nic.in>
8. AR to Hon'ble Vice Chancellor, GGSIPU for information of Hon'ble Vice Chancellor.
9. AR to Registrar, GGSIPU for information of Registrar.
10. Guard file.



(Dr. Vijay Kumar)
Deputy Registrar (Academic)